



Regular Meeting Minutes
October 11, 2023

1. Call to Order

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, October 11, 2023, in person at the Senior Center building. President Meiring called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Meiring.

3. Roll Call

Directors: Samantha Meiring - President
Cody Childers - Vice President
Lauren Gerk - Treasurer – Absent - Excused
Steven Colvin – Secretary
Breannon Carey
Abbigail Hebert
Tina Martin

Also Present: Dean Rummel- Executive Director
Natalie Dodson- Administrative Assistant
Whitney Wilmes- Guest Services Coordinator

4. Approval of Meeting Agenda

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; seconded by Director Childers. A voice vote was taken:
All in favor, none opposed.

5. Public Comment

There was no public comment.

6. Consent Agenda

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Carey; seconded by Director Childers. A voice vote was taken:
All in favor, none opposed.

7. Public Hearing

There were no agenda items requiring public hearing.



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8. Discussion

a. Draft 2024 Budget Released for Public Comment

Executive Director, Dean Rummel reminded the board that the budget will be released for public comment on October 12, 2023. The draft budget books will be placed at all four front counters (senior center, rec center, gymnastics, and administration desk) and will give the District an opportunity to accept feedback and comments from the community.

b. Urban Renewal Authority of Dacono Special District Representative

Executive Director, Dean Rummel explained to the board that the Urban Renewal Authority of Dacono is required to have representation from a special district and has reached out to the Carbon Valley Parks and Recreation District to fulfill the vacant position. The board members had a few questions and engaged in discussion and ultimately decided through a voice vote that Director Childers would fill the seat that was vacated by Director Haid, since Director Childers was the representative prior and has experience in the position.

A voice vote was taken:
All in favor, none opposed.

c. Updates on District – Board Report

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

d. Guest Coordinator, Whitney Wilmes- Guest Services Coordinator

Guest Services Coordinator, Whitney Wilmes presented to the board about the guest services department. She introduced herself, her career journey in recreation, and the full-time Guest Services Specialists staff. Whitney shared with the board the improvements made to the department as well as the individual and shared responsibilities that the staff within the area have. Her department has done a lot of training, problem solving, and overall improvements for the front desk and user experience.

9. Monthly Board Member Community Involvement Discussion

Director Childers shared that he had attended the St. Vrain Valley School District Superintendent meeting and shared some of the details of the contents in the meeting. Director Childers also shared that he had recently met with local officials for general discussion. President Meiring shared that she attended the Carbon Valley Chamber of Commerce for their annual event and had opportunities to network with the three communities.

10. Guiding Principles Document

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.



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11. Board Comments-Future Agenda Items/Suggestions

Executive Director, Dean Rummel stated that the board will be keeping an eye on the general election results and could potentially approve the budget next month depending on the results of the election and specifically proposition HH.

12. Adjournment

A motion was made by Director Childers, seconded by Director Carey to adjourn the Board of Directors meeting at 7:25 PM. A voice vote was taken:

All in favor, none opposed.

READ AND APPROVED THIS _____ DAY OF _____, 2023.

Samantha Meiring, President

ATTEST:

Steven Colvin, Secretary