



Carbon Valley Parks and Recreation District

Regular Meeting Agenda

Board of Directors

6615 Frederick Way, Frederick

Senior Center

Wednesday, March 16, 2022

6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Meeting Agenda
5. Public Comment *(maximum time permitted for all Public Comment is 30 minutes)
6. Consent Agenda
 - a. February 16, 2022 Regular Meeting Minutes
 - b. March 2, 2022 Special Meeting Minutes
 - c. February 2022 Financials
7. Public Hearing
8. Discussion
 - a. Operations Report
 - b. Guest Speaker – Blake Finn, Aquatics Coordinator
9. Monthly Board Member Community Involvement Discussion
10. Guiding Principles Document
11. Board Comments – Future Agenda Items/Suggestions
12. Adjournment

***Individuals that desire to address the Board of Directors are requested to sign up at the table at the entrance to the meeting room. Individuals are allotted 3 minutes of Public Comment during the entirety of the meeting. Maximum time permitted for all Public Comment during a meeting is 30 min.**



Regular Meeting Minutes
February 16, 2022

1. **Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, February 16, 2022, in person at the Senior Center building. President Childers called the meeting to order at 6:32 PM.

2. **Pledge of Allegiance**

The Pledge of Allegiance led by President Childers.

3. **Roll Call**

Directors: Cody Childers – President
 Tina Cunningham
 Kevin Grinstead – Vice President – Excused Absence
 Bill Haid – Treasurer
 Gary Mares
 Tina Martin – Late
 Jason Stolz – Secretary

Also Present: Dean Rummel, Executive Director
 Bryan Hostetler, Business & Finance Director

Dean Rummel commented to the board members there is an adjustment to the agenda. During District Updates, he would like to note that there is a presentation on district Financials and an introduction of the Business & Finance Director, Bryan Hostetler.

4. **Approval of Meeting Agenda**

President Childers asked with the addition of the above-mentioned note, if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Haid; seconded by Director Cunningham. A vote was taken:

Director Childers – yes, Director Cunningham – yes; Director Grinstead – excused absence, Director Haid – yes, Director Mares – yes; Director Martin – late, Director Stolz – yes; the motion was carried.

5. **Public Comment**

Toni Salz – Ms. Salz commented she wanted to come tonight to hear about the discussion on the future Senior Center. Her first concern is the fitness classes that SilverSneakers offers. She has been coming to the SilverSneakers class since she retired in 2015. She commented that we have the best instructors in the area and the program is very solid. She made a commented that the current room they are in is about 1,100 square feet and the room is becoming more and more full. She believes that if we are to get a new Senior Center, they would have more space, however, space is not the main concern. It needs

Regular Meeting Minutes
February 16, 2022

to be fitness ready. She commented that the current floor is dangerous, and they need to have a true fitness floor because they move a lot. Her second concern is circulation. They would like ceiling fans, wall fans, all fans, as well as music. Music is vital to class so they would be needing a sound system. The new space needs to be, first and foremost, a fitness room. She hopes as we make these plans, that we should talk to instructors, to attendees, and people that use it. Ms. Salz thanked the board members for their time.

President Childers thanked Ms. Salz for coming out and speaking during Public Comment.

Darren Brown – Mr. Brown commented that he has lived in the district since 2002. He came tonight to voice his option on the new recreation center, and it is something that we drastically need. He commented that it is growing very large around here and the population has grown five (5) times since he has been here. Ever since they have moved here, the recreation center has been busy the whole time. It is time to move forward with progression. We are building new roads and there are newer families that are coming in. Most of the families that are moving in have kids. As we continue to grow, we are getting stretched out. For instance, the fields are going to start getting down to the point where kids are going to start having 45-minute times on the fields that we use. We only have three (3) good fields right now. There are barely any soccer fields. Recreation center wise, we need bigger, although, the other towns around here are adding on or building bigger recreation centers. Erie is a good example of what they are doing right now. Mr. Brown commented that he wanted to voice his opinion on expanding with the times or we are going to have a bunch of kids leaving out town to go to other places. Just like they are leaving our schools because they are also small.

President Childers thanked Mr. Brown for coming out and speaking during Public Comment.

Aleta Purcell – Ms. Purcell commented that she has only lived in the area for seven (7) months, but she was the past coordinator for the Senior Center from 2007 to 2013. Back when the building was built, it was not big enough to start out with. She wanted to comment that she thinks that we need a bigger space for the Senior so that they can do education, dances, and what ever else they want to do. It is a necessary thing because she is aging too, and they need to have a place to have social time and a good time.

President Childers thanked Ms. Purcell for coming out and speaking during Public Comment.

Dick Love – Mr. Love commented that he has been around here for about 40 years. He has been through several buildings on this hill. He would like to express that he always has something to say and he is not scared to say it. He tries to take into consideration everybody's opinion, but he would like everyone to know that he likes to help out; or to ask him about things that you think you know that answer to, but it is not necessarily that. He is an ex-air force guy and if he sees you, he will not be afraid to speak to you. Anything that he can do to help things along, you can always come talk to him.

Regular Meeting Minutes
February 16, 2022

President Childers thanked Mr. Love for coming out and speaking during Public Comment. He also thanked Mr. Love for his service.

President Childers asked the public if there was anyone else that would like to speak. There was no further comments from the public.

*Note – Director Martin attended the meeting at 6:49 PM.

6. Consent Agenda

A motion was made to approve the Consent Agenda by Treasurer Haid; seconded by Secretary Stolz. A vote was taken:

Director Childers – yes, Director Cunningham – yes; Director Grinstead – excused absence, Director Haid – yes, Director Mares – yes; Director Martin – yes, Director Stolz – yes; the motion was carried.

a. January 19, 2022 Regular Meeting Minutes

b. January 2022 Financials

7. Public Hearing

A motion was made to enter into Public Hearing by Secretary Stoltz; seconded by Director Cunningham. A vote was taken:

Director Childers – yes, Director Cunningham – yes; Director Grinstead – excused absence, Director Haid – yes, Director Mares – yes; Director Martin – yes, Director Stolz – yes; the motion was carried.

a. Petition for Inclusion

Dean Rummel informed the board members about the submitted petition for inclusion from Mesa Ridge development in City of Dacono.

i. Resolution 2022 – 2

A motion was made to adopt and approve Resolution 2022 – 2 by Director Cunningham; seconded by Director Mares. A vote was taken:

Director Childers – yes, Director Cunningham – yes; Director Grinstead – excused absence, Director Haid – yes, Director Mares – yes; Director Martin – yes, Director Stolz – yes; the motion was carried.

A motion was made to exit Public Hearing by Treasurer Stoltz; seconded by Director Cunningham. A vote was taken:

Regular Meeting Minutes
February 16, 2022

Director Childers – yes, Director Cunningham – yes; Director Grinstead – excused absence, Director Haid – yes, Director Mares – yes; Director Martin – yes, Director Stolz – yes; the motion was carried.

8. Discussion

- a. **Presentation from Ryan Winger of Magellan Strategies** – Dean Rummel introduced Ryan Winger of Magellan Strategies to the board members. Dean Rummel reminded the board members that Magellan Strategies helped launch a survey in January 2022 to the district’s voters. Dean Rummel reminded the board members about the November 2021 election and how the ballot measure did not pass. There have been conversations from November 2021 until now about if the district should try again. If we do go again, would it look different? Or what were the lessons learned? Magellan Strategies was hired to come on board to help understand what direction the district should go in.

Mr. Winger introduces himself to the board members and provides an introduction of his company Magellan Strategies and the services they provide. Magellan Strategies works with cities, counties, special districts, and local governments to do public opinion research and to help those entities pass ballot measures. If ballot measures are not passed, they send out post-election surveys to figure out why the ballot measure did not pass, how the voters voted, and what they did not like. Mr. Winger mentioned to the board members that the district had put out a solicitation for feedback immediately after the November 2021 election, however, the survey that Magellan Strategies is a broader comprehensive survey to try and get a better sense of what happened and how to move forward. Mr. Winger reminded the board members that their survey was an online survey that was completed by 1,174 registered voters within the district. This was conducted by text message to roughly 12,000 voters in the district. There was a 10 percent response rate. The text survey was done around January 19 through 27, 2022. Mr. Winger commented the important thing to note is that the responses are weighed to be representative of likely turnout of an off-year election. For example, 8,700 people voted in the November 2021 election compared to 20,000 people who voted in 2020 in the presidential election. It makes a difference on how the data is weighed.

Mr. Winger commented that the survey asked basic measurements of the district. They asked: how familiar are you with the district’s locations, services, and programs? One-third of voters stated they are familiar, which is about 80 percent. They asked: how frequently do you use current facilities? Two-thirds of the respondents use the Recreation Center less than once a month. This shows the survey was not swayed by tons of big supporters of the district. Mr. Winger commented there are differences in responses between those who have children in the household and those who do not, as well as answers based on age. They asked: agree or disagree with the following statement: the Carbon Valley Parks and Recreation District is display responsible and spends taxpayer money wisely.

Regular Meeting Minutes
February 16, 2022

48 percent agree, 37 percent are unsure or no opinion, and 15 percent of people say no. They asked: do you remember how you voted on ballot issue 6A? 46 percent say yes. This was the exact percentage of voters who voted yes in the November 2021 election. 34 percent voted no compared the 54 percent who voted no in November 2021. 15 percent did not remember, and 15 percent did not vote. Mr. Winger commented that knowing this information, voter turn out could be different in a future election. Other interesting data to note, voters with a child in the household were more likely to votes yes on 6A. The majority of younger voters who responded to the survey reported they voted yes on 6A. This data is also something to keep in mind.

Mr. Winger commented that the survey asked statements. They asked: given the description of the expansion plans in the previous question, which of the following statements comes closest to their overall opinion about ballot issue 6A? 40 percent of the voters said to leave it exactly as it was, 20 percent would have voted no on any proposal, 13 percent said they wanted fewer features, 18 percent said unsure or no opinion, and nine (9) percent said it needed more features. Mr. Winger commented they asked the nine (9) percent of voters what features they would like to see added to the proposal. The responses were more focused on indoor (aquatics and other spaces), more details to the proposal, bike paths, trails, and outdoor spaces are important to them. Mr. Winger read some verbatim responses from the survey. Mr. Winger commented they asked the 13 percent of voters what they would like to see removed from the proposal. Remove the waterpark was by far the number one answer, some don't think a second recreation center is necessary, and an issue with funding mechanism and admission fees. Mr. Winger read some verbatim responses from the survey. They asked: before we proceed with the survey, are there any other thoughts or opinions you want to share about ballot issues 6A? The themes among the no voter's comments were taxes are too high, don't need it, and the voters have spoken. Themes among the yes voter's comments were of need more outreach and planning and communicate all features not just a water park. Mr. Winger read some verbatim responses from the survey.

Mr. Winger commented that the survey asked additional details about the information that was on the ballot. They asked: as mentioned, the language of ballot issue 6A listed the following additions: a second community Recreation Center, and outdoor pool and water park, and a Senior Center addition. Would more information or additional details about the expansion plan make you more likely to vote yes, more likely to vote no, no difference, and unsure or no opinion. 43 percent said more likely to vote yes, 42 percent said no difference, 11 percent said unsure or no opinion, and four (4) percent said more likely to vote no. Voters who have a child in the household are more likely to vote yes and it is the same as younger voters. They asked: would the inclusion of indoor aquatics programming make you more likely to vote for the new recreation facility? Nearly one-third of voters said yes, or 30 percent, 41 percent of voters responded maybe, depends on features, seven (7) percent said no, would prefer outdoor water only, and one

Regular Meeting Minutes
February 16, 2022

in five (5) voters said that they would be voting no regardless or 22 percent. Voters that have a child in the household are more likely to want the indoor aquatics.

Mr. Winger commented that the survey asked about components that are either strongly needed, somewhat needed, or not needed at all when it comes to aquatic features. There was a ranking of the six (6) most popular responses. Two-thirds of voters say that a zero-depth entry for kids play is strongly needed. 63 percent would like to see features that include an instructional pool that has shallow water, stair entry, and classes. 60 percent of people would like to see lap lanes for recreational fitness. Over 50 percent of the respondents think water playground, warm water therapy and wellness pool, and spa, whirlpool, and hot tub are strongly needed. 52 percent of the respondents say that an area for water fitness and aerobics and waterside are strongly needed. 49 percent of the respondents think that a lazy river or resistance current is strongly needed. 40 percent of the respondents think that deep water 10 feet or more are strongly needed. 36 percent of respondents think that a diving board is strongly needed. 34 percent of respondents think that water spray feature is strongly needed. 23 percent of respondents think that underwater benches for social gathering are strongly needed. They asked: which three of the features listed in the previous question do you and your household feel are most needed? The top six (6) choices were: 36 percent think lazy river or resistance current, 33 percent spa, whirlpool, hot tub, 31 percent lap lanes, 30 percent water slide, 30 percent warm water therapy or wellness pool, and 29 percent water playground. The bottom seven (7) choices were: 27 percent zero depth entry for kids, 27 percent area for water fitness or aerobics, 21 percent instructional pool, 12 percent deep water, nine (9) percent diving board, seven (7) percent water spray features, and five (5) percent underwater benches for gathering.

Mr. Winger commented that the survey asked about statements that would provide more information about CVPRD and the May 2022 ballot question, similar to ballot issue 6A, that would seek voter approval to finance the district's proposed expansion plans. The statement: the current recreation center in Frederick was built when the population of the Carbon Valley area was around 10,000. With more than 40,000 residents now living in the area, it makes sense to expand and build a second recreation center. 64 percent said they would more likely vote yes. Four (4) percent said they would more likely vote no. 27 percent said no difference. Five (5) percent said unsure or no opinion. The statement: The CVPRD is a separate entity from the City of Dacono and the Towns of Firestone and Frederick. Therefore, the District's funding is not related to any municipal services such as roads or water. It is only responsible for funding the operations of the Carbon Valley Recreation Center, the Carbon Valley Gymnastics Center, and the Carbon Valley Senior Center. 53 percent of said they would be more likely to vote yes. Nine (9) percent said they would be more likely to vote no. 32 percent said no difference. Nine (9) percent said unsure or no opinion. The statement: The Carbon Valley Parks and Recreation District paid off its previous debt two years early in 2018,

Regular Meeting Minutes
February 16, 2022

which means the mill levy decreased by 2.785 mills at that time. If voters approve the proposed expansion plans, the mill levy will likely return to what it was pre-2018. 50 percent said they would be more likely to vote yes. Nine (9) percent said more likely to vote no. 32 percent said no difference. Nine (9) percent said unsure or no opinion.

Mr. Winger commented the survey thanked the respondents for taking time to read the information about a May 2022 ballot question that would seek voter approval to finance the CVPRD's proposed expansion plans. They asked: If an election were to be held today, and the proposal was similar to ballot issue 6A, would you vote yes and approve or would you vote not and reject it? 62 percent said yes, they would approve it. 26 percent said no they would reject it. 12 percent said they were undecided. People that have a child in the household or age range from 18 to 44 are more likely to vote yes. Mr. Winger commented the survey indicated demographics of the respondents and who had voted in the 2021 November election. They know if they were male, female, which party they are affiliated with, and how old they are. It was also asked about if the respondents if they are a parent or guardian of an individual who is 18 or younger in the household and which Town/City each response was from.

Treasurer Haid commented this survey was decided to go out as a link in a text message and he assumes that there were other mechanisms that could have been used. He wondered if Mr. Winger could talk about that and his confidence in how good the responses – or the ability to get a sense from the public on their responses. Mr. Winger commented that there are other ways of getting communication out like a mail service, which is expensive, or pulling a sample from the registered voters in the district and only mail to them. The response rate of mail survey is typically low, and it is skewed to a certain segment of the population. A text message on a cell phone is a convenient way to do that. Now with that being said, we only texted roughly half the voters in the district. We texted everyone who had a phone number through a list of registered voters, however, when some people register to vote, some people put down their numbers and some people don't. This is common in some of the communities around the State of Colorado. In his opinion, he does not have any concerns on the validity of the survey knowing we only texted half of the voters. He does not think that we are missing anything not texting those other voters.

Treasurer Haid commented that he investigated the reason why he did not get a text message for the survey. When he registered for his drivers license in the State of Colorado at the DMV, it either wasn't highlighted or they didn't require it. When he got his drivers license for the State of Colorado and registered to vote, he did not give his cell phone number. This can be changed by going to your voter registration record and add a cell phone number.

The board members thanked Mr. Winger for coming to present to the board.

Regular Meeting Minutes
February 16, 2022

- b. Presentation of Possible Senior Center Expansion Plans** – Dean Rummel informed the board members that there are conversations being held about how we can get more space. Our goal is to work on space for Seniors too! This is a growing population, and it is growing very quickly. A lot of data is showing that older generations are moving to the area as much as families are. Dean Rummel commented that he is going to present a couple of opportunities and would like to hear feedback about those ideas.

Dean Rummel informed the board members that he received information from Terri Calvin, Senior Coordinator and Suzi Shankweiler, Fitness & Wellness Coordinator about the SilverSneakers program. The programming from SilverSneakers with the strength, agility, flexibility, coordination are important classes to have. The senior program is the only program that the district had that is a completely subsidized program. In breaking down the expenses, in this room alone, costs the district over \$200,000 a year to keep open and operational. It is important to the district to continue to do these programs. There were 9,512 SilverSneaker member participations in 2021. On average, 50 to 80 seniors are showing up to special events. We hosted about nine (9) events and that is how many seniors that were showing up to those events. 45 people on average are coming to the Friendly Fork Luncheon with Weld County on Tuesday's and Thursday's. 434 seniors, on average per month, walk through the door. There have been 51 new seniors per month have been walking in since we reopened the senior center from the pandemic. There are 38 seniors who have requested help for the Snow Buddies program and 31 volunteers who help. This has doubled since the information was acquired.

Dean Rummel informed the board members that one of the opportunities that has come up within the last month is the old Town Hall building in Firestone. This would be a phenomenal separate space for a Senior Center. It already has a skeleton of a building, has infrastructure, and it is a building that they can no longer use based on some internal building problems that it is starting to have in addition to the growth in staff. The second opportunity that we have is extending the current senior room by covering the patio that is out front of the building. We looked at making this a second space and enclosing it, making a hallway down towards the front of the building, redoing the coffee hall, a lounge area, and a more active section for SilverSneakers. These are our two (2) opportunities, and there are two (2) different opportunities.

Dean Rummel shows the board members a concept of what the Senior Center would look like if the patio were to be enclosed and extended. It would only gain about a 1,000 more square feet of use. There is one issue that they run into, which is the main utilities box that is right in the middle of the building and expensive to move. Dean Rummel shows the board members a concept for town hall. The town hall building is 4,000 square feet, it is four (4) times the size of the senior room, and that is usable square feet. The building would need to be gutted because there

Regular Meeting Minutes
February 16, 2022

are ventilation issues, electrical issues, HVAC issues, and that would take care of a lot of issues of town hall. The conceptual thoughts are what could be done with this space. Walking in and to the right is 1,600 square feet of lounge area. A large area for social gatherings and games area, a private room setting for programs that require more privacy and enlarge the restrooms for ADA compliance. There will be a storage room for fitness equipment, etc., and next to that would be the active space. The active space would be measuring in at 1,700 square feet. There would be a catering kitchen put in. In addition, more office space for administrative staff, Finance, and maybe Executive Director, and Senior Coordinator staff. This would provide more supportive staff in the building.

Dean Rummel informed the board members that they are working with FCI Construction, and they are taking an extensive look at building, and they have provided estimates on what remodeling the town hall would look like. Both the extended patio feature and the remodeling of town hall are both between \$1.3 million to \$1.5 million dollars. Both features were broken down between just the patio and hallway, and town hall plan. Currently, the district is still paying off the Senior/Gymnastics Center and the payment terms are until the year 2026. This building costs the district \$155,000 dollars per year. The administrative building costs the district \$62,000 per year. This is a total of \$217,000 dollars between both buildings. We are looking into what our financial options are currently.

Dean Rummel commented to the board members that there are questions that need to be asked, but not answered at tonight's meeting. Town of Firestone has been very helpful and upfront about what is going on at town hall as we are uncovering the issues that the building may or may not have. The town hall cannot be purchased from the Town of Firestone, it can only be leased to own.

Dean Rummel asked the board members and audience for their feedback on what they would prefer and what would be more ideal. There were questions from the audience regarding the general fund, terms of lease rate in years, loan options, will there be senior memberships fee for the new building, rental of the building, property taxes and lag time, parking spaces, etc. Dean Rummel answered their questions to the best of this ability. President Childers commented this building was funded mainly for Seniors. He has been here long enough to know what promises were made or kept. We are a government entity, and we are not in the business to nickel and dime people. At the heart can core of this district is the Seniors. A couple of audience members commented that a senior building is sorely needed, and it would be beneficial to have a bigger building like town hall. They are looking at a little over a year to open the building if the negotiations go well with Town of Firestone.

An audience member asked for clarification on the earlier presentation on the proposed new facility. He reflected on the dislike in the presentation responses for an outdoor waterpark, which he agrees with because it would only be used three

Regular Meeting Minutes
February 16, 2022

(3) months out of the year. However, he was seeking clarification on doing another recreation center with indoor water. He was confused if we were talking about building another center or adding onto the current recreation center. Dean Rummel informed him that we cannot extend the current facilities because they are landlocked. There cannot be any more addition to the current recreational center. There is another two (2) weeks to decide if the district is going to attempt another recreational facility in May 2022. They are working on updated plans, updated graphics, and floor plans of a second recreation center with indoor and outdoor aquatics. There will not be this huge waterpark, but more of community focus on hearing what people want and need. The deadline to certify ballot content is March 4, 2022. The Board of Directors election is in May 2022 already, meaning that there is already an expense of an election, the board members are working on finalizing updated information and plan for a second recreation center, and put it on that same ballot. Those ballots will be sent out in April 2022 and will need to be returned by May 3, 2022.

An audience member asked if the second facility goes to ballot, the part for the seniors would be left off. Dean Rummel informed the audience member the attempt is to do this without ballot money. An audience member asked with the amount of information the community is asking for between now and the May 2022 vote, is there time to get that much information out to the public as to what you are doing? Dena Rummel commented he hopes so and they are working on it at this point in time. They are working on new designs and graphics with the architectural company and once they are updated, we are going to hit the voters hard. We are going to focus on actual voters by direct communication through different mailings and through events. The survey was a PR marketing kickoff, and it may have made people start to think if we might go for another ballot measure in May 2022. An audience member stated that the survey results concluded that people that are 55 and older are voting in the elections. That is your target audience. Mr. Winger commented that is the same group that votes in every election. If you look at those numbers, that has been the same numbers in every election. The word needs to get out and we need to figure out how.

Dean Rummel informed the board members and the audience that if there is any progress with town hall, there will be plenty of outreach to the community. There will be input from seniors and staff members on what the town hall building could look like as a Senior Center.

The audience thanked the board members, staff, and Mr. Winger for their presentations tonight. The board members thanked the audience for coming and voicing their opinions, thoughts, and concerns.

Dean Rummel informed the audience that the board member had other business to discuss, and the public was more than welcome to stay for the rest of the board

Regular Meeting Minutes
February 16, 2022

meeting. However, the public could utilize this transition time to leave for the evening.

c. Updates on the District

- i. Presentation on district financials – Bryan Hostetler, Business & Finance Director** – Bryan Hostetler introduced himself to the board members. He was hired in November 2021. He worked for Colorado University, and he oversaw programming while he was employed there. One program that he managed was very heavy with budgeting, finance, policy and procedures background. Since being hired, he had enjoyed working here and he is learning the district's financial language while using his financial background knowledge.

Bryan Hostetler informed the board members he would like to walk them through the financial statements and give a quick snapshot of end of year 2021. The numbers are very preliminary due to end of year 2021 invoices are still coming in. This is in addition to the district audit that will be coming up in about two (2) weeks. Once the auditor had completed the final report for 2021, he will present it to the board members.

Bryan Hostetler informed the board members he would like to talk to them about funds and clarifying those. Talk about the financial statements that he and Treasurer Haid have been working together to update and make changes to. He has provided the board members with the proposed update statement he would like to see going forward, year-end discussion, and priorities he and Dean Rummel have been working on for 2022.

Bryan Hostetler reminded the board members about the general fund which is 1st Bank and ColoTrust and this has all of our revenues and expenditures. Capital Improvement Fund (CIP), CTF, property taxes, all revenues go into the general fund. Capital Improvement Fund (CIP) is funded by the general fund and is calculated by how many funds are transferred over from the prior year. Last year, \$675,000 and this year would be \$612,000. These funds are designated by the board members and once they finds have been designated, those funds are restricted. CTF is similar to Capital Improvement Fund (CIP), but they are proceeds from the state. These funds are only for building expenses and cannot be used as operating expenses.

Bryan Hostetler informed the board members he was going to walk them through the monthly statements through the proposed new monthly financial statements document. Bryan Hostetler and Treasurer Haid have been working together to take the current financials and make it more digestible. They both have reached out to Community Resource Colorado, what are helping with the election, also have financial consultants that work

Regular Meeting Minutes
February 16, 2022

with special districts and help prepare their financial statements for board review. They asked for their professional opinion and recommendation on how our financial statements could be improved. Based on this recommendation, he is presenting the proposed financial statement to the board members. Bryan Hostetler walks the board members through the changes that were made and the reasoning behind the changes.

The board members asked questions, shared thoughts and concerns, and voiced their opinions on the proposed changes to the monthly financial statement. Dean Rummel commented that the current version of the financial statements are time consuming each month. President Childers asked Bryan Hostetler for clarification on what parts of the report are time consuming. Bryan Hostetler informed President Childers the balance sheet and property tax reports are the most time consuming.

Treasurer Haid and President Childers commented about the monthly financials being accessible on our website through the board packet and possibly having monthly financials with the minutes.

President Childers asked the board members if they needed to have the balance sheet in the monthly financials. The board collectively agreed the balance sheet was duplicative. President Childers asked if any of the board members need the property tax distribution chart in the monthly financials. The board collectively agreed that the distribution chart could be a quarterly instead of monthly. Bryan Hostetler informed the board members he wants to make an efficient report for them to use. The balance sheet can be removed, the property tax distribution chart will be quarterly, the assumptions and district highlights stay in the report.

Bryan Hostetler informed the board members of the 2021-year end. Revenues were down and at the same time, expenses were down, and balanced out for the year. Note, the non-departmental expenses are higher than what was budgeted, and it jumped up from November Financials into December Financials by \$675,000 dollars because funds were transferred from the general fund to the Capital Improvement Fund (CIP) fund. The transfer ended up happening at the end of the year. In his opinion, very solid numbers and the bottom line is positive. He would like to remind the board members that 2021 numbers are only tentative, and the final numbers will come after the audit. A highlight that was pointed out were months that had significant growth in number of people who were visiting the recreation center though pass sales.

Bryan Hostetler informed the board members of the priorities, efficiencies, and expectation goals he has for the district. Budget expectations and purchases have been outlined to staff. The budget process will be updated

Regular Meeting Minutes
February 16, 2022

this year through projections to determine an appropriate budget for 2023. More communication to staff throughout budget process. Efficiencies include a new payroll and Human Resources (HR) system, updating policies and procedures, less paper through technology, and reevaluating staff responsibilities. Reevaluating the budget book and what is necessary to the districts' need for transparency.

Director Cunningham asked if there were any request for proposals (RFP's) that are needing to be done next year. Dean Rummel commented that he suggests a request for proposal (RFP) for district auditor.

The board members collectively thanked Bryan Hostetler for coming to the board meeting to present them with a financial update and thought his presentation was well done.

- ii. **Annual Report** – Dean Rummel informed the board members that staff and Marketing & Communications Manager, Heather Hammarstrom worked together on the 2021 Annual Report. There are copies of the Annual Report to distribute.

9. Monthly Board Member Community Involvement Discussion

President Childers asked if the board members if they had any updates on the monthly community involvement.

President Childers commented that he, Treasurer Haid, and Dean Rummel went to the Town of Firestone Council meeting last month for a presentation. They will also be attending the City of Dacono Council meeting this month. The Chamber of Commerce After Hours is on March 3, 2022. President Childers reminded the board members about March 2, 2022 and save the date email that he sent out. Please respond accordingly.

Dean Rummel commented on March 2, 2022, is Town of Firestone's meet and greet at the police station. We will have a table at the event.

President Childers asked when the district will be on Town of Frederick City Council meeting agenda. Dean Rummel commented that a date still has not been set.

10. Guiding Principles Document

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document.

11. Board Comments-Future Agenda Items/Suggestions

President Childers asked the board members if they had any future agenda items and or suggestions.



Regular Meeting Minutes
February 16, 2022

Secretary Stolz commented he enjoyed the audience that come to the board meeting tonight. He thanked that audience members for taking their time and coming out to the meeting.

President Childers thanked the staff members who attended the board meeting for their time. He thanked the audience members for coming out.

Treasurer Haid commented about moving toward a March 2, 2022 Special Meeting. This meeting would be to certify the ballot language. Director Cunningham asked when the last date that the district can certify the ballot language. Dean Rummel commented March 4, 2022. Director Cunningham asked what the time frame is for not actively talking about the ballot question. Dean Rummel commented last weeks Study Session conversation by doing this part differently. We do not have to stop talking about the ballot question because we can share facts about the ballot question.

12. Adjournment

A motion was made to adjourn the Board of Directors meeting by Director Cunningham, seconded by Director Martin at 8:58 PM. A vote was taken:

Director Childers – yes, Director Cunningham – yes; Director Grinstead – absent, Director Haid – yes, Director Mares – yes; Director Martin – yes, Director Stolz – yes; the motion was carried.

READ AND APPROVED THIS _____ DAY OF _____, 2022.

Cody Childers, President

ATTEST:

Jason Stolz, Secretary



Special Meeting Minutes
March 2, 2022

1. **Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors Special Meeting was held on Wednesday, March 2, 2022, in person at the Senior Center Multi-Purpose Room. President Childers called the meeting to order at 6:33 PM.

2. **Pledge of Allegiance**

The Pledge of Allegiance led by President Childers.

3. **Roll Call**

Directors: Cody Childers – President
 Tina Cunningham – Excused Absence
 Kevin Grinstead – Vice President
 Bill Haid – Treasurer
 Gary Mares
 Tina Martin
 Jason Stolz – Secretary

Also Present: Dean Rummel, Executive Director
 Chuck Jordan, RLH Engineering

4. **Approval of Meeting Agenda**

A motion was made to approve the Meeting Agenda by Vice President Grinstead; seconded by Director Martin. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.

5. **Public Comment**

There was no public attendance and no public comment.

6. **Public Hearing**

A motion was made to go into Public Hearing by Vice President Grinstead; seconded by Director Martin. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.

a. **Tax Ballot Resolution**

Dean Rummel informed the board members that there was an updated handout filled with information that shows what the district will be proposing in an attempt on a second ballot measure. The board members asked questions, shared

Special Meeting Minutes
March 2, 2022

thoughts, and concerns, and voiced their opinions on the conceptual plans for the proposed facility design.

i. Carbon Valley PRD 2022 Tax Ballot Resolution

1. Resolution 2022 – 2 Debt and Operation Budget

A motion was made to approve Resolution 2022 – 2 by President Childers; seconded by Secretary Stolz. President Childers read the resolution in its entirety to the board members for public record. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.

A motion was made to exit Public Hearing and go back into Regular Meeting by Vice President Grinstead; seconded by Secretary Stolz. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.

7. Discussion

a. Adoption and Approval of FCI Design Build Agreement

Dean Rummel informed the board members this is a process to bring on the design build agreement with FCI. He presents the final agreement to the board members for their approval.

A motion was made to approve, adopt, and authorize Executive Director to sign the FCI Design Build Agreement by Vice President Grinstead; seconded by Director Mares. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.

8. Adjournment

A motion was made to adjourn the Board of Directors meeting by Vice President Grinstead, seconded by Secretary Stolz at 7:10 PM. A vote was taken:

Director Childers – yes, Director Cunningham – excused absence, Director Grinstead – yes, Director Haid – yes, Director Mares – yes, Director Martin – yes, Director Stolz – yes; the motion was carried.



Special Meeting Minutes
March 2, 2022

READ AND APPROVED THIS _____ DAY OF _____, 2022.

Cody Childers, President

ATTEST:

Jason Stolz, Secretary

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

DISTRICT HIGHLIGHTS

Below are highlights of the month end financial statements as of February 28, 2022:

Cash and Investments

Total cash and investments for the month end February 28, 2022 were \$5,688,533.49.

- General Fund: \$3,898,914.43
- Conservation Trust Fund: \$236,932.90
- Capital Improvements Projects Fund: \$1,552,686.16
- FirstBank Liquid Asset Account is currently earning 0.010% interest, totaling \$5.39 for February 2022
- ColoTrust Plus+ is currently earning 0.0266%, and has yielded \$396.85 in total interest for 2022

Property Tax Collections

- In February 2022, the District received the January 2022 property tax collection of \$61,635.71. In 2022 the district has collected 1.28% of the levied amount, compared to 2.22% the same time last year.
- The disbursement of property taxes for February 2022 totals \$882,864.53. The disbursement will be paid to the District in March 2022.

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

Carbon Valley Parks & Recreation District
Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund
For the Month Ended February 28, 2022

	Original Total Budget	Current Total Budget	Period Activity	Year-to- date Actual	Remaining Budget	Percentage Used
Revenue						
Administrative revenue	\$ 32,733	\$ 32,733	\$ -	\$ -	\$ 32,733	-
Program revenue	746,552	746,552	57,088	89,793	656,759	12.03%
Recreation revenue	208,880	208,880	7,741	15,608	193,272	7.47%
Operation revenue	693,074	693,074	42,190	169,999	523,074	24.53%
The Cove	231,034	231,034	1	1	231,033	0.00%
Non-Departmental revenue*	3,621,214	3,621,214	897,483	961,816	2,659,397	26.56%
Total Revenue	5,533,486	5,533,486	1,004,504	1,237,218	4,296,268	22.36%
Expenditures						
Administrative expenses	1,365,628	1,365,628	91,400	290,538	1,075,090	21.28%
Program expenses	828,124	828,124	51,265	82,743	745,381	9.99%
Recreation expenses	876,298	876,298	52,907	95,150	781,148	10.86%
Maintenance expenses	698,815	698,815	63,575	102,991	595,824	14.74%
Operation expenses	489,534	489,534	34,502	59,737	429,797	12.20%
The Cove	231,034	231,034	6,887	11,257	219,776	4.87%
Non-Departmental expenses*	978,712	978,712	18,249	23,743	954,969	2.43%
Total Expenditures	5,468,145	5,468,145	318,786	666,160	4,801,985	12.18%
Excess Revenues Over (Under)						
Expenditures	65,341	65,341	685,718	571,058	(505,717)	
Fund Balance - Beginning (12/31/2021)				4,190,809		
Fund Balance - Ending				\$ 4,761,867		

*Non-departmental revenue/expenditure includes: property tax, merit/market increases, and General Fund principal/interest

**Fund balance beginning updated due to correcting journal entries

- Total year-to-date revenues for the General Fund are \$1,237,218 with 77.64% of the budget remaining.
- Total year-to-date expenditures for the General Fund are \$666,160 with 87.82% of the budget remaining.

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

Carbon Valley Parks & Recreation District
Statement of Revenues, Expenditures and Changes in Fund Balances
Conservation Trust Fund
For the Month Ended February 28, 2022

	Original Total Budget	Current Total Budget	Period Activity	Year-to-date Actual	Remaining Budget	Percentage Used
Revenue						
Conservation Trust entitlement	\$ 180,000	\$ 180,000			\$ 180,000	0%
Interest income	4,426	4,426	18	33	4,393	0.74%
Total Revenue	<u>184,426</u>	<u>184,426</u>	<u>18</u>	<u>33</u>	<u>184,393</u>	<u>0.02%</u>
Expenditures						
Gymnasium Remodel	115,000	115,000	-	-	115,000	0%
Total Expenditures	<u>115,000</u>	<u>115,000</u>	<u>-</u>	<u>-</u>	<u>115,000</u>	<u>0%</u>
Excess Revenues Over (Under)						
Expenditures	<u>69,426</u>	<u>69,426</u>	<u>18</u>	<u>33</u>	<u>(69,393)</u>	
Fund Balance - Beginning (12/31/2021)				<u>236,900</u>		
Fund Balance - Ending				<u>\$ 236,933</u>		

Carbon Valley Parks & Recreation District
Statement of Revenues, Expenditures and Changes in Fund Balances
Capital Improvement Projects Fund
For the Month Ended February 28, 2022

	Original Total Budget	Current Total Budget	Period Activity	Year-to-date Actual	Remaining Budget	Percentage Used
Revenue						
Interest income	2,000	2,000	117	215	1,785	10.73%
Total Revenue	<u>2,000</u>	<u>2,000</u>	<u>117</u>	<u>215</u>	<u>1,785</u>	<u>10.73%</u>
Transfers In						
Transfer from General Fund - Fund Balance	-	-	-	-	-	-
Transfer from General Fund	612,698	612,698	-	-	612,698	0%
Total Transfers In	<u>612,698</u>	<u>612,698</u>	<u>-</u>	<u>-</u>	<u>612,698</u>	<u>-</u>
Expenditures						
Contingency	50,000	50,000	-	-	50,000	0%
Capital Improvements						
Water Slide Repair	15,000	15,000	-	-	15,000	0%
Exterior Painting	25,000	25,000	-	-	25,000	0%
Fitness/Mind Body Remodel	35,000	35,000	-	-	35,000	0%
Outdoor Lighting	15,000	15,000	-	-	15,000	0%
KidsZone Remodel	70,000	70,000	-	-	70,000	0%
Common Areas and Offices	20,000	20,000	-	-	20,000	0%
Front Entrance	280,000	280,000	-	-	280,000	0%
Perimeter Fence	25,000	25,000	-	-	25,000	0%
Total Expenditures	<u>535,000</u>	<u>535,000</u>	<u>-</u>	<u>-</u>	<u>535,000</u>	<u>0%</u>
Excess Revenues Over (Under)						
Expenditures	<u>79,698</u>	<u>79,698</u>	<u>117</u>	<u>215</u>	<u>79,483</u>	
Fund Balance - Beginning CIP (12/31/2021)				<u>1,552,471</u>		
Fund Balance - Ending				<u>\$ 1,552,686</u>		

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

2022 BUDGET - SUMMARY OF SIGNIFICANT ASSUMPTIONS

Services Provided

The District, a quasi-municipal corporation and a political subdivision of the State of Colorado, was organized in 1983 and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District operates under a Service Plan approved by the County of Weld County. The District's service area is located in Weld County including the communities of Frederick, Firestone, Dacono and the surrounding rural area. The District was established to construct and maintain parks and recreation facilities.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of the Colorado Revised Statutes C.R.S 29-1-105.

Revenues

Property Taxes

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by September or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

For collection year 2022, the District adopted a mill levy of 4.427 for general operations. The calculation is reflected on page 86 of the 2022 Budget.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The forecast assumes that the District's share will be equal to approximately 5.0% of the property taxes collected.

Net Investment Income

For interest earned on property tax, the District's available funds has been estimated based on an average interest rate of approximately 0.05%.

For interest earned on all other available funds, the District estimates an average interest rate of approximately 1.00% with an average daily balance of \$2M.

Recreation and Program Revenue

Recreation and program revenues are collected from the users of the recreation facilities and programs. These revenues include access to the recreation center as well as for participation in classes and programs provided by the District

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

Conservation Trust (Lottery Proceeds)

The District anticipates receiving revenue from the State Lottery on a per capita basis ratio. The revenue is restricted for recreation purposes under state statute.

Expenditures

Administrative Expenditures

Administrative expenditures include the estimated services necessary to maintain the District's administrative viability such as legal, management, accounting, insurance, IT services and meeting expense.

Recreation Expenditures

Recreation expenditures include the estimated costs necessary to provide these services, including class equipment, aquatics, fitness and wellness.

Program Expenditures

Program expenditures include the estimated costs necessary to provide these services, including adult and youth sports programs, gymnastics, active adult and youth programs.

Maintenance Expenditures

Maintenance expenditures include the estimated services necessary to maintain and operate the Districts facilities and grounds. These expenditures include equipment, repairs and maintenance on facilities, supplies and utilities.

County Treasurer's Fees

County Treasurer's fees have been computed at 2.2% of property tax collections.

Capital Improvement Projects

The District anticipates infrastructure improvements during 2022 as displayed on page 74 of the 2022 Budget.

Capital Leases

Capital Lease – 2009 Building Lease

On May 1, 2009, the District entered into a Lease Agreement with Valley Bank & Trust for the purpose of financing a portion of the acquisition, construction and installation of a Senior Center and Gymnasium. Under the Agreement, the District agrees to sublease property from which Valley Bank & Trust has a leasehold interest in the land, the premises, building and improvements situated or to be situated on the land. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of the future minimum lease payment as of the inception date. The lease was capitalized in the amount of \$1,800,000 and bears interest at a rate of 6.00%. The District is required to make semi-annual payments of \$77,472.16 due on September 1, and October 1, beginning on October 1, 2009, and ending on September 1, 2029.

Reserves

Emergency Reserve

The District has provided for an Emergency Reserve fund equal to at least 3% of fiscal year spending for 2022 as defined under TABOR.

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

Carbon Valley Park & Recreation District Payment Register For the Month Ended February 28, 2022

Payment Date	Transaction Number	Vendor Name	Payment Amount
02/04/2022	3852	American United Life Insurance Company	\$ 122.27
02/04/2022	3853	BroadPoint Consulting, LLC	1163.75
02/04/2022	3854	BSN Sports, LLC	1207.77
02/04/2022	3855	Budget Blinds	2762
02/04/2022	3856	CorKat Data Solutions	5085.53
02/04/2022	3857	NCSI	210
02/04/2022	3858	Staples Business Credit	314.36
02/04/2022	3859	Stratus Building Solutions	1158
02/11/2022	3860	Colorado Community Media	69.24
02/11/2022	3861	Colorado Department of Revenue	25
02/11/2022	3862	Front Range Promotions	867.6
02/11/2022	3863	Magellan Data and Mapping Strategies	7500
02/11/2022	3864	Mile High BMX	10000
02/11/2022	3865	NCSI	122.5
02/11/2022	3866	Prairie Mountain Media	93.31
02/11/2022	3867	PureWater Dynamics Inc	387.49
02/11/2022	3868	RLH Engineering, Inc	243.21
02/11/2022	3869	Sports & Fitness Inc	714.33
02/11/2022	3870	T-Mobile	183.48
02/11/2022	3871	Volk & Bell HR Services, Inc.	850
02/11/2022	3872	Weld County Department of Public Health and Environment	212.5
02/18/2022	3873	Arthur Chavez	84
02/18/2022	3874	Community Resource Services of Colorado, LLC	445
02/18/2022	3875	Dude Solutions Inc	6955.64
02/18/2022	3876	Front Range Promotions	950
02/18/2022	3877	Janice Deluzio	84
02/18/2022	3878	Kathy Bosman	151
02/18/2022	3879	KG Clean, Inc	7600
02/18/2022	3880	Maria Chavez	84
02/18/2022	3881	ProSec Integration, LLC	305
02/18/2022	3882	Stratus Building Solutions	1158
02/18/2022	3883	Treatment Technology	208
02/25/2022	3884	American United Life Insurance Company	168
02/25/2022	3885	BSN Sports, LLC	150
02/25/2022	3886	Canon Financial Services, Inc.	889.84
02/25/2022	3887	Carbon Valley Chamber of Commerce	30
02/25/2022	3888	Comcast Business	1415.37
02/25/2022	3889	Front Range Property, LLC	8989.09
02/07/2022	DFT0001609	Nextera Healthcare	356
02/09/2022	DFT0001610	Les Mills United States Trading Inc	549
02/01/2022	DFT0001611	Metlife - Group Benefits	350.05
02/11/2022	DFT0001612	PERA	17697.57
02/11/2022	DFT0001613	EFTPS	4135.84
02/11/2022	DFT0001614	EFTPS	2243.38
02/11/2022	DFT0001615	Colorado Department of Revenue	2317
02/18/2022	DFT0001616	Colorado Department of Revenue	47.59
02/23/2022	DFT0001617	Black Hills Energy	500.79
02/23/2022	DFT0001618	Black Hills Energy	8561.44
02/23/2022	DFT0001619	Black Hills Energy	1200.15
02/16/2022	DFT0001620	AFLAC	407.34
02/18/2022	DFT0001621	Beta Health Association, Inc	95
02/17/2022	DFT0001622	Town of Frederick	40.63
02/17/2022	DFT0001623	Town of Frederick	61.18
02/17/2022	DFT0001624	Town of Frederick	651.97
02/17/2022	DFT0001625	Town of Frederick	38.82
02/14/2022	DFT0001626	Hillyard	16.81
02/03/2022	DFT0001627	Hillyard	570.32

MONTHLY FINANCIAL STATEMENTS - FEBRUARY 2022

02/03/2022	DFT0001628	Hillyard	1308.4
02/03/2022	DFT0001629	Hillyard	81.18
02/14/2022	DFT0001630	Hillyard	568.75
02/18/2022	DFT0001635	Cintas	49.78
02/18/2022	DFT0001636	Cintas	49.78
02/18/2022	DFT0001637	Cintas	49.53
02/17/2022	DFT0001638	Hillyard	1209.7
02/17/2022	DFT0001639	PERA	133.33
02/17/2022	DFT0001640	EFTPS	17.02
02/17/2022	DFT0001641	Colorado Department of Revenue	10
02/10/2022	DFT0001642	United Health Care	10248.83
02/17/2022	DFT0001643	Safe Systems	2507.32
02/23/2022	DFT0001646	Cintas	534
02/23/2022	DFT0001647	Cintas	1467.24
02/23/2022	DFT0001648	Cintas	3276.71
02/23/2022	DFT0001649	eTrak Recreation Software LLC	500
02/23/2022	DFT0001650	Cintas	972.24
02/24/2022	DFT0001651	United Power	10879.04
02/25/2022	DFT0001652	Hillyard	700.84
02/24/2022	DFT0001653	Cintas	49.03
02/14/2022	DFT0001654	Firstbank	14211.07
02/28/2022	DFT0001655	Cintas	67.54
		Total	\$ 151,691.49

- There were no open payables at the end of February 2022

Guest Services Board Report:

Kidzone has updated operation manuals, check in protocols and some new items to help with the younger ages that have been attending: baby swing, jumper, beanbags, dry erase board. February's Kidzone drop in total was 127 totaling \$192.50.

Guest Services is now hiring for reps. and Specialists to prepare for our Spring Break and summer crowds. Specialists job description has updated guidelines and expectations.

Saturdays were a busy time for front desk as we had basketball and basketball camps which brought in several inquiries to new memberships and tours.

We are currently having a high rate of admissions and drop ins from the pre teen and teen ages. February teens drop in was: 1709, regular admission teen check ins were: 625. Out of district teen drop in were: 49. With this amount of teens we are looking at the possibility of some teen specified programs.

Total admissions for the month of February was 12,500.

Aquatics:

We hired a new Aquatics Specialist, internally promoted Lauren Speer, and she started February 7th. We also hire two new head guards Will Greiner and Ben Wigington. We gained five more guards from the guard class in February. We have started interviewing the Cove lifeguard staff. We will be holding another lifeguard class March 23rd-25th so we can pull in the final number of staff for the summer. We still have our lap lane reservations available for patrons and we will continue with those. We just started another session of Tuesday/Thursday evenings swim lessons which are full. We are also beginning to get more guards interested in teaching lessons allowing us to gain more instructors. With the help of the District's Facility Manager, Scott Hickman, we're looking to upgrade a few components in the pump room like installing a more efficient flow gauge for activity pool.

Fitness and Wellness:

Fitness classes continue to grow in attendance along with other fitness areas. The cardio room and weight room continue to be extremely busy, as high as 32 people in the weight room at one time. The fitness department welcomes Sheri Palizzi, new Personal Trainer and Fitness Instructor. Sheri has many years of recreation and fitness knowledge. Excited to be offering a new class 'Step Intervals' where Sheri brings some old school step, a new fun and challenging format to our fitness schedule. Super excited to have been published in the Colorado Byline, CPRA magazine with an article highlighting our Outdoor Fitness Area.

Total Group Fitness Attendees: 1613

The Cove at Barefoot Lakes

We starting to audit the access card system so we have an accurate record of who has access cards and has signed waivers. We have taken in a lot of reservations to rent the facility for special events with residents in the coming months. The Social Committee hosted two events in February. Valentine's Day crafts on February 12th which saw around 25 families where they created heart shaped crafts and Bingo Night on February 18th where around 30 adults played for prizes. We have done some rearranging in the

fitness center to have a better flow of equipment and use of the mirrors. We had our kick off meeting to start the plan for the summer at the pool and concession stand. We have it scheduled to do the pool start up at the end of April.

3rd-6th Grade Basketball

CVPRD has proudly partnered with Rocky Mountain Hoops, and Niwot Youth Sports for this upcoming basketball season with a total of 123 participants. Teams fished their season Saturday, March 5.

Spring Soccer

We have had a great turn out for spring season! We have a total of 459 participants! Our 3 biggest age groups are U5, U6, and U7. We also grew our U10 with a total of 90 participants! Season begins March 12-May 14.

Spring Volleyball

We have partnered with Mead again for spring season! We have a total of 154 participants in spring volleyball! That has increased from the last fall season by 64 participants! Season begins March 5-April 30.

Spring Softball

Registration deadline was Monday, March 7, and we currently have 132 participants registered. Teams play in the IPGSA league.

Summer Baseball

Summer Sport registration is open now for summer baseball.

For more information, please check out the youth sports page on the website <https://cvprd.com/2221/Youth-Sports>

Cheer

We are now offering Cheer! We have partnered with Cheer Central Suns to provide recreational cheer classes.

For more information, please check out the cheer page on the website <https://cvprd.com/2511/Cheer>

Skyhawks/Supertots

We partner with Skyhawks and Supertots to offer sports camps throughout the year and in the summer. Those camps have been going well and have seen an increase in participation since 2019. They have a great summer line up planned for our community. Our first camp "Beginning Tennis Camp" is at capacity! To see the full summer line up check out the sports camp page on the website. <https://cvprd.com/2431/Sports-Camps>

Adult Sports

Registration is open now for Summer Softball and a NEW 3v3 basketball league! For more information check out our website <https://cvprd.com/2203/Adult-Sports>

Legacy Dance

Ranging 22 months to 14 years, Legacy is hosting classes at the Firestone Studio and Frederick Rec Center consisting of 35 total classes. Legacy also added an additional class on Wednesday nights.

Camp Carbon Valley

Registration for full day licensed summer camp is open now! Weeks are filling up fast! For more information check our website.

<https://cvprd.com/2408/Summer-Camp>

Gymnastics

The gymnastics program is doing great! There are only 20 vacant spots for all classes this session and most are due to participants needing instructors' consent and haven't leveled up yet. We are hoping to add more classes for Session 2 due to the growing number of participants.

Our open gyms are a big hit. We've been at capacity for all the regular open gyms during the month of February. We added a few extra during non-school days, but not quite the turnout of regular open gym times. Session 2 might have some additional open gym times due to high demand.

Teams are working hard on routines and skills. Only have 3 months left before the season officially starts. Gymnasts are gaining confidence and a sense of team every day.

Active Adults

Elvis was in the building! Had an awesome Valentine's Day with the King. We had about 50 seniors attend. Book club meets on Tuesdays and has been a big hit with about 12 faces in the group. We have been pleasantly surprised with this group as we did not know what to expect.

Drop-in groups have been growing and growing. I would say we are at our pre-pandemic numbers with a lot of new faces mixed in as well. We added Bridge to gameday as well.

Other programs in February:

- Movie of the month
- Newcomer meet and great
- Dinner at BJ's Restaurant in Boulder
- Wings Over the Rockies Air and Space Museum trip
- Meet and Eat at Beau Jo's Pizza in Longmont
- White Elephant BINGO
- Organizing and Downsizing Tips

Active Employees

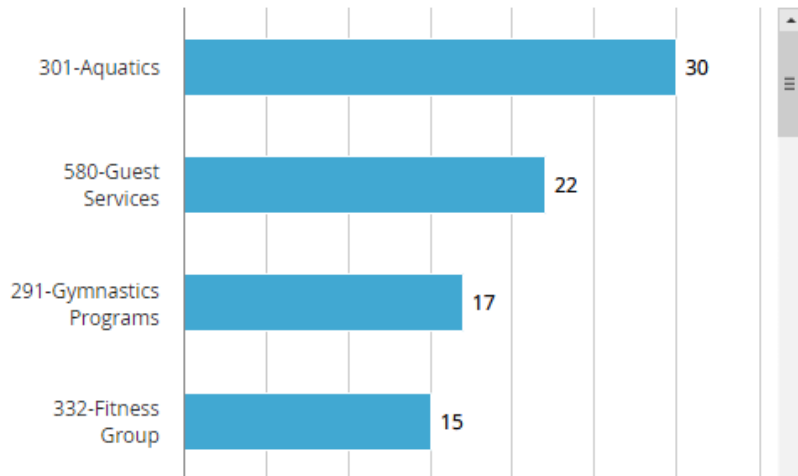


CC2: Division



%

#



Generation



Current

Trends

