



Regular Meeting Minutes  
June 19, 2024

**1. Call to Order**

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, June 19, 2024, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by President Meiring.

**3. Roll Call**

Directors: Samantha Meiring – President  
Cody Childers - Vice President  
Lauren Gerk - Treasurer  
Steven Colvin – Secretary  
Breannon Carey  
Abbigail Hebert  
Tina Martin

Also Present: Dean Rummel- Executive Director  
Natalie Dodson- Administrative Specialist

**4. Approval of Meeting Agenda**

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

President Meiring made a motion to amend this month's agenda, removing the guiding principles document discussion items until a future meeting; seconded by Director Carey. A voice vote was taken:  
All in favor, none opposed.

A motion was made to approve the amended Meeting Agenda by Director Meiring; seconded by Director Childers. A voice vote was taken:  
All in favor, none opposed.

**5. Public Comment**

Steve Gerber- 417 Pinyon St.- Mr. Gerber provided public comment regarding the removal of the racquetball court with the proposed expansion of the Rec Center.

Doris and John Skura- 3762 Mountain Shadows Blvd- Mr. and Mrs. Skura provided public comment regarding the proposed election questions. They also asked about expanding the pool lanes to make more room for lap swimming.



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**6. Consent Agenda**

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Gerk; seconded by Director Martin. A voice vote was taken:

Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerk – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.

**7. Public Hearing**

There was no Public Hearing.

**8. Proclamation**

Executive Director, Dean Rummel explained that July has officially been designated as Park and Recreation month by the National Parks and Recreation Association. President Meiring read aloud the proclamation to the board. A motion was made to adopt the Proclamation by Director Colvin; seconded by Director Carey. A voice vote was taken: All in favor, none opposed.

**9. Discussion**

**a. Staff Guest Presenter, Lynn Mathews, Gymnastics Coordinator**

Lynn Mathews, Gymnastics Coordinator, introduced herself to the board and shared some history and highlights of their program. She showed photos of the new preschool room and improvements they've made to the gymnastics space. Lynn also explained to the board what the gymnastics program fully offers such as meets, birthday parties, and open gyms.

**b. Updates on District – Board Report**

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

**c. Possible Ballot Question Options**

The board discussed possible ballot format options for this upcoming election in November and decided that only doing one question seemed the most clear and digestible. A motion was made by Director Colvin; seconded by Director Hebert. A voice vote was taken: All in favor, none opposed.

**d. Board Elections- Board officer elections were held according to Guiding Principles Protocol. The following are the new officers for 2024.**

- i. Samantha Meiring- President
- ii. Steven Colvin- Vice President



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- iii. Lauren Gerk- Treasurer
- iv. Abbigail Hebert- Secretary

**10. Monthly Board Member Community Involvement Discussion**

Director Gerk shared that she talked to parents regarding the election while at her child's sports game. She handed out flyers and information and noticed that it is helpful to be the one to start the conversation. Director Carey is planning on attending the Frederick in Flight event. Director Childers asked the board if they would like to read the July Parks and Recreation proclamation to the local towns.

**11. Guiding Principles Document**

- a. Naming Policy Adoption
- b. Volunteer Roles for Directors

This portion of the agenda was amended until a future meeting.

**12. Board Comments-Future Agenda Items/Suggestions**

The board discussed that at the next meeting, the amended items for the Guiding Principles document will be discussed during the July 10, 2024 study session for review and further possible action. The board also discussed setting up protocol for how they will respond to public comment.

**13. Executive Session**

A motion was made to go into executive session regarding personnel matters at 7:42 PM by Director Childers and seconded by Director Gerk. A voice vote was taken:  
All in favor, none opposed.

A motion was made to exit executive session at 9:03 PM by Director Colvin and seconded by Director Childers. A voice vote was taken:  
All in favor, none opposed.

A motion was made to suspend Tina Martins membership to the Rec Center for thirty days based on an incident that happened on June 4<sup>th</sup>, 2024 by Director Colvin; seconded by Director Gerk.

A voice vote was taken:

Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerk – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.

A motion was made to address a letter of reprimand to Tina Martin for the same incident previously stated by Director Gerk; seconded by Director Colvin.



# CARBON VALLEY

PARKS & RECREATION DISTRICT

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A voice vote was taken:

Director Carey – yes, Director Childers – yes, Director Colvin – yes, Director Gerk – yes, Director Hebert – yes, Director Martin – yes, Director Meiring – yes; the motion was carried.

### **12. Adjournment**

A motion was made by Director Childers, seconded by Director Gerk, to adjourn the Board of Directors meeting at 9:06 PM. A voice vote was taken:  
All in favor, none opposed.

READ AND APPROVED THIS 17th DAY OF JULY, 2024.

  
Samantha Meiring, President

ATTEST:

  
Abbigail Hebert, Secretary