



Regular Meeting Minutes
November 20, 2024

1. Call to Order

The Carbon Valley Parks and Recreation District (CVPRD) Board of Directors meeting was held on Wednesday, November 20, 2024, in person at the Community Center building. President Meiring called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

The Pledge of Allegiance led by President Meiring.

3. Roll Call

Directors: Samantha Meiring - President
Steven Colvin - Vice President
Abbigail Hebert – Secretary
Breannon Carey – (Excused)
Cody Childers – (Excused)
Tina Martin

Also Present: Dean Rummel – Executive Director
Kyle Wichers – Finance Technician
Whitney Wilmes - Guest Services Coordinator
Rachel Sallee – Guest Services Specialist
Taylor Frost – Guest Services Specialist

4. Approval of Meeting Agenda

President Meiring asked if the board had any questions or concerns regarding the meeting agenda.

A motion was made to approve the Meeting Agenda by Director Colvin; seconded by Director Martin. A voice vote was taken:
All in favor, none opposed.

5. Public Comment

There was no public comment.

6. Consent Agenda

President Meiring asked if board members had any additions, deletions, or changes to Consent Agenda.

A motion was made to approve the Consent Agenda by Director Colvin; seconded by Director Martin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.



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7. Public Hearing

A motion was made to enter Public Hearing by Director Hebert; seconded by Director Colvin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.

a. Adoption and Approval of Resolution 2024-9 To Adopt Budget

A motion was made to Adopt and Approve Resolution 2024-9 to Adopt Budget by Director Hebert; seconded by Director Colvin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.

b. Adoption and Approval of Resolution 2024-10 To Appropriate Sums of Money

A motion was made to Adopt and Approve Resolution 2024-10 to Appropriate Sums of Money by Director Colvin; seconded by Director Martin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.

c. Adoption and Approval of Resolution 2024-11 To Set Mill Levies

A motion was made to Adopt and Approve Resolution 2024-11 to Set Mill Levies by Director Meiring; seconded by Director Martin. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.

A motion was made to exit Public Hearing by Director Martin; seconded by Director Hebert. A vote was taken:

Director Colvin – yes, Director Hebert – yes, Director Martin – yes, Director Meiring - yes; the motion was carried.

8. Discussion

a. Guest Presenters- Whitney Wilmes, Rachel Sallee, and Taylor Frost, Guest Services Staff

Staff presented to the board about the Guest Services department. They introduced themselves, shared their professional developments within the District and the community, and emphasized the importance of upholding their mission and purpose within the daily



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interactions with guests. They also shared success stories regarding connections staff are making with the youth participants and how improved relationships making a difference.

b. Updates on District – Board Report

Executive Director, Dean Rummel gave a summary and highlights of the monthly District Updates Report, which was included in the agenda packet for the board.

9. Monthly Board Member Community Involvement Discussion

Director Martin shared that she participated in the annual Rec Academy put on by staff and how meaningful she feels it is for the board to be involved, learning insightful pieces of the staff and programs, and having fun doing so. Director Meiring and Director Colvin shared comments regarding the annual State of the Region held by the Chamber. The District had an information table at the event and Executive Director Rummel was one of the panel speakers.

10. Guiding Principles Document

There are no additions, deletions, or changes that need to be made to the Guiding Principles Document at this time.

11. Board Comments-Future Agenda Items/Suggestions

Board directors discussed the vacancy procedures for the recently opened Dacono seat. Posting and recruitment to be public, but if zero interest then waiting until the May 2025 election to officially fill the board seat. Discussion on the possibility of canceling the December Study Session and Board Meeting as well. Was to be officially decided and communicated as both dates moved closer.

12. Adjournment

A motion was made by Director Martin, seconded by Director Hebert to adjourn the Board of Directors meeting at 7:50 PM. A voice vote was taken: All in favor, none opposed.

READ AND APPROVED THIS _____ DAY OF _____, 2025.

Samantha Meiring, President

ATTEST:

Abbigail Hebert, Secretary